

# DSPS Support Services

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## Request for a Notetaker

### Student Information

Date: \_\_\_\_\_

Student's Name: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Student's Phone Number: \_\_\_\_\_

### Classes Needing a Notetaker

1. Class Name and Section Number: \_\_\_\_\_

2. Class Name and Section Number: \_\_\_\_\_

3. Class Name and Section Number: \_\_\_\_\_

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### Office Use Only

SEC Authorization: \_\_\_\_\_ Class Name and Section Number: \_\_\_\_\_

1. Date Requested: \_\_\_\_\_ Date Instructor Notified: \_\_\_\_\_

Name of Notetaker: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Date Found: \_\_\_\_\_ Copy Machine: \_\_\_\_\_ Pressure Sensitive Paper: \_\_\_\_\_

2. Date Requested: \_\_\_\_\_ Date Instructor Notified: \_\_\_\_\_

Name of Notetaker: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Date Found: \_\_\_\_\_ Copy Machine: \_\_\_\_\_ Pressure Sensitive Paper: \_\_\_\_\_

3. Date Requested: \_\_\_\_\_ Date Instructor Notified: \_\_\_\_\_

Name of Notetaker: \_\_\_\_\_ Social Security #: \_\_\_\_\_

Date Found: \_\_\_\_\_ Copy Machine: \_\_\_\_\_ Pressure Sensitive Paper: \_\_\_\_\_

Notes:

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